

Application for Enrolment

**\$50 Application Fee
(GST inc and non-refundable)**

Application Fee payable when
application is submitted.

Student Name _____

Surname/Family Name _____

Christian Name _____

Commencement _____

Year: 20 _____

Year Level _____

Application for Enrolment



St Catherine's School Stirling

"Together in faith, learning and community"

Please note that this enrolment application is an application only and does not guarantee that a place will be offered to your child.

St Catherine's School
22 Ayers Hill Road
Stirling 5152
South Australia

Tel: 8339 2222
Fax: 8370 8218
info@stcaths.catholic.edu.au
www.stcaths.catholic.edu.au

Reception to Year 7
A Catholic co-educational school.
Adelaide Hills Parish 8339 1608
ABN: 336 268 503 87

together in faith, learning and community

FAMILY DETAIL		Mother/Parent1/Guardian1				Father/Parent2/Guardian 2				
Title		Mr Mrs Ms Miss Dr (Please circle)				Mr Mrs Ms Miss Dr (Please circle)				
Family Name										
Given Name										
Date of Birth										
Employer										
If not employed, do you receive a government benefit? YES NO (Circle one)										
Telephone Numbers		Home/Work	H		W		H		W	
		Mobile	M				M			
		Email	E				E			
Country of Birth										
Date of arrival in Australia (if applicable)										
Cultural background										
Religion										
Main language spoken at home										
Residential status:		Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> length of stay				Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> length of stay				
Visa		Visa Type Visa Number Date granted:				Visa Type Visa Number Date granted:				
Residential Address										
Postal Address (if different)										
Living with child		YES, full-time <input type="checkbox"/> YES, part-time <input type="checkbox"/> NO <input type="checkbox"/>				YES, full-time <input type="checkbox"/> YES, part-time <input type="checkbox"/> NO <input type="checkbox"/>				
Family Court or other relevant Court Order/Intervention Order or Parenting Plan (if YES, please provide a copy of that order to the school)						YES / NO (Circle one)				
<p>Information included in the following section will, if your application is successful, be required by the Australian Government as part of the School's statistical reporting requirements.</p> <p>Occupation (Please select the appropriate parental occupation group from the attached list and place the group number in the box.)</p> <ul style="list-style-type: none"> If the person is not current in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation <p>If the person has not been in paid work in the last 12 months, enter '8' in the box.</p> <p>What is the occupation group of the mother/parent 1/guardian 1? <input type="checkbox"/></p> <p>What is the occupation group of the father/parent 2/guardian 2? <input type="checkbox"/></p>										
<p>GLOSSARY</p> <p>Occupation Group</p> <p>Group 1: Senior Management in large business organisation, government administration and defence, and qualified professionals</p> <p>Group 2: Other business managers, art/media/sportsperson and associate professionals</p> <p>Group 3: Tradesmen/women, clerks and skilled offices, sales and service staff</p> <p>Group 4: Machine Operators, hospitality staff, assistants, labourers and related workers</p>										

Language Other than English

Does the mother/parent1/guardian1 speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often).

- English Only
- Yes, Other – please specify.....

Does the father/parent 2/guardian 2 speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often).

- No, English Only
- Yes, Other – please specify.....

Parental school education

What is the highest year of primary or secondary school the mother/parent 1/guardian 1 has completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below'.) Mark one box only

- Year 12 or equivalent
- Year 11 or equivalent.....
- Year 10 or equivalent.....
- Year 9 or equivalent or below.....

What is the highest year of primary or secondary school the father/parent 2/guardian 2 has completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below'.) Mark one box only

- Year 12 or equivalent
- Year 11 or equivalent.....
- Year 10 or equivalent.....
- Year 9 or equivalent or below.....

Parental non-school education

What is the level of the **highest** qualification the mother/parent 1/guardian 1 has completed? Mark one box only

- Bachelor degree or above
- Advanced diploma/Diploma
- Certificate I to IV (including trade certificate)
- No non-school qualification

What is the level of the **highest** qualification the father/parent 2/guardian 2 has completed? Mark one box only

- Bachelor degree or above
- Advanced diploma/Diploma
- Certificate I to IV (including trade certificate)
- No non-school qualification

GLOSSARY

Bachelor degree	Includes Postgraduate Degree, Masters Degree, Graduate Diploma, Graduate Certificate, Bachelor Degree (with Honours) and Bachelor Degree.
Certificate I to IV (including trade certificate)	Includes Certificate I, Certificate II, Certificate III, Certificate IV, Trade Certificate, Advanced Certificate, Apprenticeship Certificate, Traineeship Certificate.
Diploma/Advanced diploma	Includes Advanced Diploma, Associate Degree and Diploma.

STUDENT DETAIL

Family Name		Given Name/s					
Male / Female (Circle)	Birth date: / /	Beginning Date: Year		Term		Year Level	

Address (Please note: where parents are separated, state the address where the child mostly resides):

.....
 Postcode

Is your child of Aboriginal or Torres Strait Islander Origin?

No Yes, Aboriginal
 Yes, Torres Strait Islander Yes, Both Aboriginal and Torres Strait Islander.....

VISA INFORMATION (if applicable)

Visa	Visa Type Visa Number Date granted:	Visa Type Visa Number Date granted:
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Does your child speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often).

No, English Only
 Yes, Other – please specify.....

Country of Birth

Australia	<input type="checkbox"/>	United Kingdom	<input type="checkbox"/>
New Zealand	<input type="checkbox"/>	South Africa	<input type="checkbox"/>
Philippines	<input type="checkbox"/>	Vietnam	<input type="checkbox"/>
United States of America	<input type="checkbox"/>	Bosnia and Herzegovina	<input type="checkbox"/>
Thailand	<input type="checkbox"/>	China	<input type="checkbox"/>
Other (please specify)			

First enrolled in a school in Australia: / /

RELIGIOUS AFFILIATION

Religion:

Present Parish:

Sacraments	Parish	Date	Sacraments	Parish	Date
Baptism			Reconciliation		
Confirmation			Eucharist		

PREVIOUS SCHOOLING Previous Schools and Pre-schools (include Kindergarten up to present time)

1		From / /	to / /
2		From / /	to / /
3		From / /	to / /
4		From / /	to / /
5		From / /	to / /

SIBLING INFORMATION

OTHER CHILDREN IN THE FAMILY	M / F	D of B	School attending	Yr level

ADDITIONAL NEEDS AND CONSIDERATIONS FOR STUDENTS

Learning Needs	<input type="checkbox"/> Asperger's Syndrome or Autism <input type="checkbox"/> Speech Disorder <input type="checkbox"/> Attention Deficit Disorder (ADD) <input type="checkbox"/> Other (<i>please Specify</i>).....	<input type="checkbox"/> Asperger's Syndrome or Autism <input type="checkbox"/> Emotional or behavioural disturbances <input type="checkbox"/> with hyperactivity (ADHD) <input type="checkbox"/> WITH Oppositional Defiance Disorder (ODD)
Has your child been assisted by a specialist service?	<input type="checkbox"/> Speech Pathologist <input type="checkbox"/> Psychiatrist <input type="checkbox"/> Audiologist <input type="checkbox"/> Other (<i>please Specify</i>).....	<input type="checkbox"/> Occupational Therapist <input type="checkbox"/> Psychologist <input type="checkbox"/> Optometrist
Has your child attended any specialised agencies, special schools, units or centres?	<input type="checkbox"/> No <input type="checkbox"/> Yes (<i>Please specify</i>)	
Physical Impairments	<input type="checkbox"/> Physical Disability <input type="checkbox"/> Vision Impairment	<input type="checkbox"/> Hearing Impairment <input type="checkbox"/> Other (<i>please specify</i>).....
Medical Conditions	<input type="checkbox"/> Physical Disability <input type="checkbox"/> Vision Impairment <input type="checkbox"/> Allergies	<input type="checkbox"/> Diabetes <input type="checkbox"/> Epilepsy <input type="checkbox"/> Other (<i>please specify</i>).....
Has your child ever been suspended from school, expelled or refused admission to another school?	<input type="checkbox"/> No <input type="checkbox"/> Yes (<i>Please specify</i>)	
Is there any other information that the school should be aware of in order to meet your child's educational needs?	<input type="checkbox"/> No <input type="checkbox"/> Yes (<i>Please specify</i>)	
We consent to the School obtaining information about our child, where necessary, from previous schools or agencies/professionals.	<input type="checkbox"/> No <input type="checkbox"/> Yes (<i>Please specify</i>)	
Does your child have any special achievements, talents?	<input type="checkbox"/> No <input type="checkbox"/> Yes (<i>Please specify</i>)	

ADDITIONAL CONSENTS

I consent to my basic family details (name and telephone number) being revealed to:	
• State Dental Clinic	YES / NO
• Local Parish for Pastoral Support & Thanksgiving campaigns	YES / NO
• St Catherine's Playgroup program – Forest Friends	YES / NO

PRIVACY INFORMATION

1. The School collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to the pupil and to enable them to take part in all the activities of the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
4. Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about students from time to time.
5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a pupil to another school. This includes to other schools, government departments, the Catholic Education Office, the South Australian Commission for Catholic Schools, the School's local diocese and the parish, Schools within other Dioceses, medical practitioners, and people providing services to the School, including specialist visiting teachers, sports coaches, volunteers and counsellors.
6. Personal information collected from students is regularly disclosed to their parents or guardians.
7. In situations where parents are separated, it is the policy of the School to release school reports to the mother and father of the student upon request. It is also our policy to allow both mother and father to attend parent/teacher interview upon request. However, the School will abide by any court orders which prevent the release of such information.
8. The School may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.
9. In the event of default of payment of fees, the School may refer the default to a debt collection agency. If this occurs, personal information will be disclosed to the agency and you will be responsible for the collection costs.
10. The School's Privacy Policy sets out how parents or students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where students have provided information in confidence.
11. The School's Privacy Policy also sets out how you may complain about a breach of privacy and how the School will deal with such a complaint.
12. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
13. On occasions information such as academic and sporting achievements, student activities and similar news is published in School newsletters and magazines and on our website. Photographs of student activities such as sporting events, school camps and school excursions may be taken for publication in School newsletters and magazines and on our website. The School will obtain separate permissions from the students' parent or guardian prior to publication. We may include students' and students' parents' contact details in a class list and School directory. [or Schools may wish to seek specific consent to publish contact details in class lists and School directories.]
14. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.

PARENT/GUARDIAN DECLARATION

15. In applying to enrol my child at this school I/we accept that s/he will be educated in the Catholic faith within a Christian educational environment.
16. I/we accept that support of school staff and cooperation concerning school activities is essential.
17. I/we accept that we will abide by school policies as amended from time to time.
18. I/we accept that participation in camps is compulsory and that membership in school sporting teams takes priority over competing sporting interests.
19. I/we accept that the School/College reserves the right to suspend or expel a student for serious or continued breaches of school rules, regulations and/or policies, including conduct which brings into disrepute the good name and reputation of the School/College.
20. I/we accept the standards the School/College sets regarding grooming, uniform and personal presentation.
21. I/we accept responsibility for the payment of tuition fees and other costs associated with the education of my/our child as determined and amended from time to time by the School/College (except where exemptions/remissions have been sought and granted).
22. I/we give consent for the School/College to contact any other Catholic school which my child has previously attended for the purpose of ascertaining my/our fee paying record.
23. I/we accept that the School/College does not accept liability for damage or loss of any personal possessions of students and that insurance for my child's personal possessions is my responsibility.

Please state your reasons for St Catherine's School for your child's education.

I declare that all of the information provided in this application is, to the best of my knowledge, true and accurate.

Mother/Guardian (signature) _____ Date: _____

Father/Guardian (signature) _____ Date: _____

PLEASE NOTE

In due course you will be contacted regarding your application for enrolment. If you accept an offer of enrolment, the terms and conditions detailed in this *Application for Enrolment* are incorporated in the Enrolment Contract. Enrolment Interviews commence approximately 2 years prior to commencement date and continue until year levels are full.

I acknowledge and, if my application is successful, accept all of the above terms and conditions (clauses 1-23)

Mother/Guardian (signature) _____ Date: _____

Father/Guardian (signature) _____ Date: _____

OTHER INFORMATION

Do you have any outstanding school fees with another school?

YES/NO

Please attach the following items (if applicable) to your application:

- A copy of the birth certificate (or extract) (or current passport)
- An application fee of \$50 per enrolment is attached
- Baptismal certificate
- Latest school report and/or reference from previous schools
- Copies of any national tests results (eg NAPLAN) where available
- Any Court order, Parenting Plan or related information affecting your child
- Documentation relating to special needs (any reports, action plans, assessments, etc)
- Letter of support/reference from your Parish Priest / Minister of Religion



PLEASE ATTACH THE REQUIRED DOCUMENTS HERE

OFFICE USE ONLY

Application Received

Application Fee Received

Offer Sent

Enrolment Deposit Received